

CITY OF FROSTBURG BOARD OF ZONING APPEALS

FORMAL APPLICATION



DEPARTMENT OF COMMUNITY DEVELOPMENT
FROSTBURG MUNICIPAL CENTER
37 BROADWAY, P.O. BOX 440
FROSTBURG, MD 21532

Case # _____

Hearing Date: _____

Application Type

Special Exception

Administrative Error

Variance

Other: _____

Applicant's Name: _____

Applicant's Address: _____

Phone No.: _____

Property Location: _____

Physical address or distance and direction from nearest intersection

Property Dimensions: _____

Tax Map: _____ Parcel: _____ Lot: _____ | Election District: _____

Current Zoning Classification: _____ Current Use: _____

REQUEST:

PLEASE EXPLAIN WHY YOU BELIEVE THE BOARD SHOULD GRANT YOUR REQUEST (use attachments as needed):

Please read and sign below:

As specified under Section 1.18.D of the City of Frostburg Zoning Ordinance, any Application for Special Exception or Variance must be presented to the Frostburg Planning Commission for review prior to the hearing date. The Planning Commission may enter a formal recommendation to the Board of Appeals to include an assessment of the impact that the Variance or Special Exception will have in respect to the City's Comprehensive Plan. The recommendation of the Commission is not binding upon the Board of Appeals.

Please plan to attend the Planning Commission Meeting. The next meeting is _____, at 7:00 pm at the Frostburg Municipal Center, 37 Broadway, Frostburg, Maryland. Failure to attend or to provide sufficient information for review by the Planning Commission could result in an unfavorable recommendation by the Planning Commission.

Applicant's Signature: _____ Date: _____

Information Required for Appeal, if applicable (*drawings must be to scale*):

Parking Site Plan

Floor Plan

Site Plan

Survey

Other : _____

FOR CITY USE ONLY

Board of Zoning Appeals Fee: \$ _____ | Payment Type: _____ Cash _____ Check No.: _____

Application Date: _____ Taken by: _____ Status: APPROVED DENIED

Permit Issue Date: _____ Issued by: _____

Community Development Signature: _____

CASE NO.