

RESOLUTION 2024-01

A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND APPROVING AN AMENDMENT TO THE FISCAL YEAR 2023-2024 BUDGET.

WHEREAS, The Mayor and Council approved the Operating Budget for Fiscal Year 2023-2024 in May 2024; and,

WHEREAS, During the course of the first half of Fiscal Year 2023-2024 certain revenues and expenses occurred, are expected to occur, or will not occur as predicted at the time the budget was developed and approved; and,

WHEREAS, The Director of Finance has presented a proposed Budget Amendment that details the changes known as of the mid-point of the budget year to the Council for consideration.

NOW, THEREFORE BE IT RESOLVED that the Frostburg Mayor & City Council do hereby approve a Budget Amendment to the Fiscal 2023-2024 Operating Budget, which Amendment is attached hereto and made a part hereof this Resolution.

ADOPTED this 16th day of January 2024.

Frostburg Mayor and Council

BY 

W. Robert Flanigan, Mayor

Attest:



Elizabeth Stahlman, City Administrator

CITY OF FROSTBURG
OPERATING BUDGET FOR THE YEAR ENDED JUNE 30, 2024
BUDGET AMENDMENTS - RESOLUTION 2024-01

Account Id	Account Description	Original Budget	Proposed Amendment	Amended Budget
CORPORATE FUND REVENUE				
01-000-4041	PARKING METERS	\$ 18,000	\$ (12,500)	\$ 5,500
01-000-4306	PROJECT REIMBURSEMENT	1,781,700	(219,700)	1,562,000
01-000-4315	PROCEEDS FROM FUND BALANCE	247,200	(193,950)	53,250
01-000-4317	SPECIAL REVENUE	1,723,000	58,000	1,781,000
01-000-4600	INTEREST INCOME	200,000	200,000	400,000
CORPORATE FUND Revenue Totals		3,969,900	(168,150)	3,801,750
EXECUTIVE				
01-100-5185	PROFESSIONAL FEES	6,000	6,000	12,000
ADMINISTRATIVE				
01-110-5001	SALARIES - BONUS	-	6,600	6,600
01-110-5011	PENSION	12,000	2,300	14,300
01-110-5013	INSURANCE - HEALTH	30,000	6,000	36,000
01-110-5014	INSURANCE - HEALTH RETIREE	24,000	7,000	31,000
01-110-5111	CONTRIBUTIONS - TOURISM	118,000	3,700	121,700
01-110-5232	IT LICENSING AND FEES	22,000	6,000	28,000
01-110-5235	DIGITAL ENGAGEMENT	22,000	7,000	29,000
01-110-5420	FLEET LEASE	8,800	(8,800)	-
01-110-5502	BUILDING MAINTENANCE	14,000	3,500	17,500
01-110-5807	CAPITAL OUTLAY	2,373,000	(283,000)	2,090,000
110 Administrative		2,623,800	(249,700)	2,889,500
FINANCE				
01-120-5013	INSURANCE - HEALTH	13,000	2,500	15,500
COMMUNITY DEV				
01-130-5013	INSURANCE - HEALTH	38,000	(18,000)	20,000
01-130-5150	TRAINING	500	1,500	2,000
01-130-5160	TRAVEL	700	200	900
01-130-5322	PLANNING	150,000	(62,000)	88,000
01-130-5401	AUTO EXPENSE	-	1,500	1,500
130 Community Dev		189,200	(76,800)	323,275
CODE ENFORCEMENT				
01-140-5013	INSURANCE - HEALTH	8,800	6,500	15,300
PUBLIC WORKS ADMIN				
01-150-5000	SALARIES	64,000	4,500	68,500
01-150-5013	INSURANCE - HEALTH	10,000	3,000	13,000
01-150-5100	INSURANCE - AUTO	-	600	600
01-150-5150	TRAINING	5,400	(1,500)	3,900
01-150-5187	TEMPORARY STAFFING	\$ 4,500	\$ (4,500)	\$ -

CITY OF FROSTBURG
OPERATING BUDGET FOR THE YEAR ENDED JUNE 30, 2024
BUDGET AMENDMENTS - RESOLUTION 2024-01

Account Id	Account Description	Original Budget	Proposed Amendment	Amended Budget
01-150-5400	GAS, OIL, GREASE	-	2,500	2,500
01-150-5420	FLEET LEASE	-	11,000	11,000
	150 Public Works Admin	<u>83,900</u>	<u>15,600</u>	<u>137,250</u>
	PUBLIC SAFETY			
01-160-5013	INSURANCE - HEALTH	245,000	11,000	256,000
01-160-5102	INSURANCE - GEN LIAB	925	150	1,075
01-160-5103	INSURANCE - POLICE PROFESSIONAL	13,500	1,100	14,600
01-160-5230	COMPUTER EXPENSE	6,000	2,500	8,500
01-160-5705	TRAFFIC CONTROL	2,000	(2,000)	-
	160 Public Safety	<u>267,425</u>	<u>12,750</u>	<u>2,389,100</u>
	PUBLIC WORKS - STREET			
01-170-5191	COMMUNICATIONS	6,000	5,000	11,000
01-170-5712	SIGN MAINTENANCE	8,000	1,500	9,500
01-170-5800	CAPITAL OUTLAY	405,000	(140,000)	265,000
01-170-5861	STREET PAVING	352,000	140,000	492,000
	170 Public Works - Street	<u>771,000</u>	<u>6,500</u>	<u>1,918,025</u>
	RECREATION			
01-180-5011	PENSION	22,000	1,000	23,000
01-180-5013	INSURANCE - HEALTH	58,000	8,000	66,000
01-180-5420	FLEET LEASE	6,000	16,000	22,000
01-180-5722	REC LEAGUE APPROPRIATIONS	3,000	3,500	6,500
01-180-5726	RECREATIONAL PROGRAMS	9,000	4,000	13,000
01-180-5800	CAPITAL OUTLAY	29,000	80,000	109,000
	180 Recreation	<u>127,000</u>	<u>112,500</u>	<u>692,150</u>
	RECREATION-			
01-183-5000	SALARIES	13,500	(4,000)	9,500
	CORPORATE FUND Expenditure Totals	<u>4,103,625</u>	<u>(168,150)</u>	<u>9,418,900</u>
02-000-4000	WATER SERVICE REVENUE	1,615,000	21,000	1,636,000
02-000-4600	INTEREST INCOME	8,600	15,000	23,600
	WATER FUND Revenue Totals	<u>1,623,600</u>	<u>36,000</u>	<u>2,236,400</u>
	WATER - ADMIN			
02-190-5013	INSURANCE - HEALTH	13,200	3,000	16,200
	WATER - FILTRATION			
02-192-5521	PUMPING SYSTEM EXPENSE	60,000	30,000	90,000

CITY OF FROSTBURG
OPERATING BUDGET FOR THE YEAR ENDED JUNE 30, 2024
BUDGET AMENDMENTS - RESOLUTION 2024-01

Account Id	Account Description	Original Budget	Proposed Amendment	Amended Budget
	WATER - SUPPLY			
02-196-0000	WATER - DISTRIBUTION			
02-196-5013	INSURANCE - HEALTH	\$ 60,400	\$ 10,000	\$ 70,400
02-196-5150	TRAINING	500	3,000	3,500
02-196-5420	FLEET LEASE	32,000	(10,000)	22,000
02-196-5704	TRANSMISSION MAINS EXPENSE	51,300	40,000	91,300
02-196-5800	CAPITAL OUTLAY	120,000	(40,000)	80,000
	196 Water - Distribution	264,200	3,000	895,125
	WATER FUND Expenditure Totals	337,400	36,000	2,236,400
03-000-4315	PROCEEDS FROM FUND BALANCE	34,025	(14,000)	20,025
03-000-4600	INTEREST INCOME	18,000	32,000	50,000
	SEWER FUND Revenue Totals	52,025	18,000	6,021,525
	SEWER - ADMIN			
03-210-5013	INSURANCE - HEALTH	13,200	3,000	16,200
	SEWER - OPERATING			
03-211-5013	INSURANCE - HEALTH	53,000	13,000	66,000
03-211-5420	FLEET LEASE	18,000	2,000	20,000
03-211-5763	SEWER OPERATING EXPENSE	205,000	(27,000)	178,000
03-211-5800	CAPITAL OUTLAY - SEWER PROJECTS	-	27,000	27,000
	211 Sewer - Operating	276,000	15,000	2,034,325
	SEWER FUND Expenditure Totals	289,200	18,000	6,021,525
04-000-4317	SPECIAL REVENUE	150,000	(150,000)	-
04-000-4600	INTEREST INCOME	8,000	16,000	24,000
	PINEY SURCHARGE FUND Revenue Totals	158,000	(134,000)	697,800
05-000-4600	INTEREST INCOME	2,300	1,500	3,800
	GARBAGE FUND Revenue Totals	2,300	1,500	463,200
	GARBAGE ADMIN.			
05-230-5013	INSURANCE - HEALTH	13,200	3,000	16,200
	GARBAGE OPERATING			
05-232-5772	LANDFILL CHARGES	130,000	(1,500)	128,500
	GARBAGE FUND Expenditure Totals	143,200	1,500	463,200

Note: Only accounts impacted by the budget amendments are presented. For the complete operating budget, please refer to Ordinance 2023 - 03.