



AUTHORIZATION FOR UTILITY AUTO-PAY ACH

I hereby authorize the City of Frostburg to pay my utility (water/sewer/garbage/ surcharges) bill automatically by debiting my checking or savings account by the amount due each billing cycle. The full balance due will be **withdrawn on the due date** of the bill.

This authorization is to remain in full force and effect until the City of Frostburg has receives written notification from me of its termination. Written notice must be received at least five (5) days prior to the bill due date. This authorization is also terminated automatically if/when the property changes ownership.

Please attach a voided check to verify account information. Alternatively, attach a screenshot of the full account number and routing number if possible.

CUSTOMER INFORMATION

Customer Name : _____
Customer Address : _____
Phone Number : _____
Email Address : _____
Utility Account Number : _____ - 0 Enroll in e-billing*: Yes No

BANK INFORMATION

Depository Bank Name : _____
Bank Routing Number : _____
Bank Account Number : _____
Customer Signature : _____
Date : _____

NOTE: ANY ITEM RETURNED FOR NON-PAYMENT IS SUBJECT TO A RETURNED ITEM CHARGE IN ACCORDANCE WITH THE SCHEDULE OF MUNICIPAL FEES.

*E-bills will be sent when the bills are processed and sent via email on record. E-bills replace the paper copy of the bill. E-bills can be emailed to a maximum of 4 emails per account.